

CHILTHORNE DOMER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 7 JANUARY 2021, 7.30pm AS A VIRTUAL MEETING ON ZOOM

Emma Meecham, Clerk, 15 Meadow Road, Yeovil, Somerset BA21 3RE
Tel: 01935 415361

Mr K Woodman, Chairman
Mr H Tasker
Mr A Scott

Mr P Rowsell, (And District Councillor)
Mr T Brandt
Mr D Welch

Cllr Capozzoli
Cllr Williams

Miss E Meecham (Clerk)

No items were sent to the clerk for inclusion within the open session.

AGENDA

- 1. APOLOGIES FOR ABSENCE** – Apologies were received from Mr Batstone and a notification of late attendance received from Mr Brandt.
- 2. DECLARATIONS OF INTEREST** – None declared.
- 3. MINUTES OF THE PREVIOUS MEETING** – The minutes of the previous meeting were agreed unanimously to be a true and accurate record of the meeting.
- 4. COUNTY COUNCILLOR'S REPORT** – Cllr Williams gave his report to the meeting. The works on the Small Improvement Scheme on Tintinhull Road began on 4 January and are expected to be complete by the 29 January, three-way traffic lights are currently in place, which are an inconvenience but necessary, if there any delays the Council will be informed. Cllr Williams informed the meeting of the latest Covid figures he has and explained that we are currently in a third national lockdown and emphasised how important it is to abide by the law and guidance. Cllr Williams informed the meeting that the vaccine rollout had started and that County Council employees were being redeployed to assist with the programme. Mr Scott noted that if the school was currently open to all pupils the three-way traffic lights would be causing considerable disruption.
- 5. DISTRICT COUNCILLOR'S REPORT** – Cllrs Capozzoli and Rowsell gave their report to the meeting. All Area committee meetings at SSDC have currently been cancelled due to staff shortages caused by redeployment to help with the Covid effort. Mr Rowsell informed the meeting of an issue that he had been informed of with the replacement school meal food packages, which are not only causing embarrassment to recipients but are largely inedible. Cllr Williams asked that Cllr Rowsell pass on as much detail as possible and he would attempt to help.
- 6. HIGHWAY MATTERS** – Mr Woodman gave details of an email received via the website forum regarding the issue of a bollard being placed in the highway at Rectory Cottage when there is heavy rainfall. The clerk is to provide detail to Cllr Williams who will investigate. Mr Rowsell informed the meeting that since the completion of the Small Improvement Scheme on the A37 there had been two accidents, one involving a car and the other a motorbike. Mr Woodman informed the meeting of issues on a footbridge that forms part of footpath Y33 or Y34. As this footbridge is within Brympton Parish the clerk is to pass on details to the clerk for Brympton Parish Council. Mr Scott informed the meeting of an issue on the same

footpaths near Thorne Lane within Chilthorne Domer parish, there is a stile that is in bad condition.

7. COMMUNITY SAFETY & POLICE MATTERS – No current statistics available.

8. FINANCIAL MATTERS AND ACCOUNTS

- a) Receipts: None – Noted.
- b) Payments: Clerks Salary, HMRC, Clerks Expenses (stamps) £18.24 – All unanimously agreed.
- c) Grant requests: None – Noted.

9. PLANNING MATTERS

- a) Applications: None – Noted.
- b) Decisions: None – Noted.
- c) Appeals: None – Noted.

10. CLIMATE CHANGE EMERGENCY COMMUNITY FUND

- a) Village Hall application – The meeting was given an update following the previous Parish Council meeting. The scheme would be looking for a £500 grant from the Parish Council. Mr Brandt proposed that the council support both the submission and the grant of £500, Mr Woodman seconded the proposal and all councillors agreed unanimously.
- b) Recreation Area application – The meeting was given an update following the previous Parish Council meeting. The scheme would be looking for a £500 grant from the Parish Council. Mr Woodman proposed that the council support both the submission and the grant of £500, Mr Welch seconded the proposal and all councillors agreed unanimously.
- c) School (Garden, Forest School and allotment) application - The meeting was given an update following the previous Parish Council meeting. The scheme would not be looking for a financial contribution from the Parish Council. Mr Woodman expressed concerns and confusion over the submission as it seemed unclear if the proposal was for a new business or if it would be a volunteer led scheme. It was proposed that clarification be sought over three points: The provision of monies for training, who would attend the training and would here be long term benefit to the school; the proposed charges for weekend/out of term activities, where would these monies go?; the inclusion of a positive response to the question regarding funding/match funding, who was this funding from? Mr Scott proposed that the council support the submission subject to the satisfactory clarification of the above points, Mr Welch seconded the proposal and the council agreed by a majority vote.

11. CLERKS REPORT & CORRESPONDENCE

- a) Avalon garage – The clerk gave the details of the request received. After discussion it was agreed that the clerk respond to the enquirers and inform them of the process – agreement would be made between land owners (SSDC and private owner(s)), the Recreation Trust Committee would be consulted and form their opinion, the Parish Council are custodian trustees so would be responsible for signing the agreement alongside SSDC but would have no choice, regardless of their own decision, other than to side with the decision of the Recreation Trust Committee.
- b) Yeovil Road near Rose Cottage – Already covered under Highways agenda item.

12. WEBSITE – Mr Tasker commented that in his opinion the website needed some work, it was a very static website and there is content missing. Other Parish Councils have better sites. Mr Tasker suggested that if the Council members or clerk did not have time or the necessary skills that an outside company could be brought in to make the necessary changes. Following discussion Mr Scott asked again for photos of the Councillors to be sent to him for inclusion. Mr Scott also offered training to the Clerk where necessary. Mr Brandt offered to help ensure that the website is transparency code compliant. It was suggested

and agreed that the section on Covid related items be given lower priority on the website. Mr Scott said that if any member of the Council or Parish had items to be included he would be happy to add it to the site.

13. **ALLOTMENTS** – Mr Scott updated the meeting with progress on the allotments.
14. **VILLAGE HALL** – Mr Brandt informed the meeting that the Q3 Village Hall committee meeting was due to take place on Monday 11 January. Mr Brandt informed the meeting that the online enquiry regarding hall use will be forwarded to the appropriate person. Mr Woodman enquired if the hall was having to turn other customers away due to the use by the school, at assumed favourable rates, Mr Brandt replied that he wasn't sure but would find out.
15. **RECREATION TRUST** – Mr Tasker informed the meeting that due to the current lockdown the building is not in use, however the grounds might still be being used.
16. **ANY OTHER URGENT MATTERS RAISED BY PERMISSION OF THE CHAIRMAN** – None.

There being no further business the meeting closed at 9pm.

17. **DATE AND TIME OF MEETINGS – 4 FEBRUARY 2021.**