

CHILTHORNE DOMER PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL ANNUAL GENERAL MEETING
HELD ON THURSDAY 3 MAY 2018 IN THE VILLAGE HALL**

Emma Meecham, Clerk, 15 Meadow Road, Yeovil, Somerset BA21 5PB
Tel: 01935 415361

PRESENT:

Mr P Rowsell, Chairman Mr H Tasker
Mrs J Ferguson Mr K Woodman
Mr M Batstone

Cllr J Williams
Cllr J Roundell Greene

Miss E Meecham (Clerk)

0 Member of the Public

There were no items raised in the open session.

AGENDA

16. APOLOGIES FOR ABSENCE – None.

17. ELECTION OF OFFICERS – Mr Tasker proposed that Mr Rowsell continue as Chair, this was seconded by Mr Batstone and agreed unanimously. Mr Woodman proposed that the representatives remain as they currently are, this was seconded by Mr Tasker and agreed unanimously.

18. DECLARATIONS OF INTEREST – None declared.

19. MINUTES OF THE PREVIOUS MEETING – Subject to one minor alteration to item 4 to reflect that Cllr Williams had sent a report electronically the minutes were agreed as a true and accurate record of the meeting.

20. COUNTY COUNCILLOR'S REPORT – Cllr Williams gave his report which included updates on the ongoing roadworks on the northern side of Yeovil and the possible merger of Local Authorities to form a Unitary Authority. Mrs Ferguson informed Cllr Williams of a speed related incident on Tintinhull Road that had occurred that morning as it may help with the Small Improvement Scheme (SIS) bid. Cllr Williams informed the meeting that the SIS for the A37 should be determined within the next month or so and that he would chase up the most recent plans for the Tintinhull Road scheme. Mr Batstone informed Cllr Williams of an ongoing surface flooding issue between Tintinhull and Montacute where at least 8 vehicles have been stranded over the recent weeks, it may be a man-made issue.

21. DISTRICT COUNCILLOR'S REPORT – Cllr Roundell Greene gave her report to the Council which included updates on the Transformation Programme at SSDC, the impact of the Homelessness Reduction Act and the Regeneration projects for Yeovil, Chard and Wincanton. Cllr Roundell Greene noted that the possible Local Authority merger is at primary conversation stage only. Cllr Roundell Greene informed the Council that SSDC had recently published videos showing the clean-up of the A303 and that fly-tipping figures have reduced. Mr Batstone informed Cllr Roundell Greene that there are plastic bottles and cans that should be recycled being put into landfill. Mr Batstone will let Cllr Roundell Greene know where it is happening. Mr Batstone extended his congratulations to SSDC regarding the refurbishment of the Westlands complex following a recent visit.

22. COMMUNITY SAFETY & POLICE MATTERS – The clerk gave the crime statistics as provided by Avon and Somerset Constabulary.

23. FINANCIAL MATTERS AND ACCOUNTS

a) Receipts: None - Noted

b) Payments: Clerks Salary, HMRC, Insurance, Website, Website expenses £82.50 – All payments were unanimously agreed, including paying the Clerk £300 for the website creation as this was the amount applied for under the transparency code funding bid for a website.

- c) Annual Audit Return – The clerk asked the Audit Governance questions which were answered unanimously and noted on the appropriate form.
- d) Adoption of Accounts – The clerk gave the financial figures, Mr Batstone proposed that they be adopted, Mrs Ferguson seconded the proposal which was unanimously agreed.
- e) Audit – exemption? – The clerk explained the option for audit exemption, including the positives and possible negatives. The Council unanimously agreed that the clerk complete the necessary form for exemption.

24. PLANNING MATTERS

Applications: None – Noted.

Decisions: None – Noted.

Enforcement: None – Noted.

25. GOVERNANCE – GDPR – The clerk informed the Council of the recent advice from NALC and SALC regarding the exemption for Parish Councils in the GDPR act meaning that they are no longer required to employ a Data Protection Officer, although it is considered good practice.

26. CLERKS REPORT & CORRESPONDENCE

a) Somerset Rivers Authority - tabled

27. DOG BIN – King's Hill – This bin has now been emptied.

28. RECREATION GROUND – Discussion was held over the possible transfer of ownership of the recreation ground to the Parish Council from SSDC. The possible limitations were discussed and how the Parish Council and Recreation Trust could work together. It was agreed that the clerk is to write to SSDC via Cllr Roundell Greene to ask for more information, following receipt of which the Trust are to be officially invited to the next meeting. It was also unanimously agreed that the item should remain on the agenda.

29. HIGHWAY MATTERS – Mr Tasker and Mr Batstone reported issues on several footpaths in the Parish. It was agreed that the clerk inform SCC.

30. VILLAGE HALL – Following Mr Hinds resignation from the Council there was no Village Hall report.

31. RECREATION TRUST – There is no update on the flood damage.

32. ANY OTHER URGENT MATTERS RAISED BY PERMISSION OF THE CHAIRMAN - None

33. There being no further business the meeting was closed at 9.02pm

DATE AND TIMES OF MEETINGS – 7 June 2018 7.30pm, 5 July 2018 7.30pm

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