

## CHILTHORNE DOMER PARISH COUNCIL

### **NOTICE OF A PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 9 MAY 2019, 7.30pm IN THE VILLAGE HALL**

Emma Meecham, Clerk, 15 Meadow Road, Yeovil, Somerset BA21 3RE  
Tel: 01935 415361

#### **PRESENT:**

Mr P Rowsell, Chairman (and District Councillor)

Mr H Tasker

Mr K Woodman

Mrs J Ferguson

Mr M Batstone

Cllr J Williams

Cllr T Capozzoli

Miss E Meecham (Clerk)

1 Members of the Public

The meeting commenced after an Open Session for Chilthorne Domer Parishioners only, Mr Brandt gave the meeting more information regarding his planning application for Church Barn.

#### **AGENDA ITEMS**

15. **APOLOGIES FOR ABSENCE** – Apologies were received from Cllr Charlie Hull.
16. **DECLARATIONS OF INTEREST** – None received.
17. **MINUTES OF THE PREVIOUS MEETING** – Following a minor alteration to item 10, where the meeting had agreed to pay Mr Batstone £25/hr for the hedge cutting the minutes were unanimously agreed as a true record of the meeting.
18. **ELECTION OF OFFICERS AND REPRESENTATIVES** – Mr Rowsell nominated Mrs Ferguson for the position of Chair, the proposal was seconded by Mr Woodman and agreed unanimously. Mrs Ferguson nominated Mr Batstone as Vice-Chair, the proposal was seconded by Mr Rowsell and agreed unanimously. Mrs Ferguson nominated Mr Tasker as the Recreation Trust representative, the proposal was seconded by Mr Batstone and agreed unanimously. The meeting unanimously agreed to defer the election of a Village Hall representative until the next meeting.
19. **CO-OPTION OF COUNCILLOR** – There was nobody forthcoming at this time.
20. **STANDING ORDERS AND DECLARATIONS OF INTEREST** – The clerk distributed the standing orders and the meeting unanimously agreed that they were appropriate. The clerk distributed the declaration of interest forms for completion and the acceptance of office forms, which were duly completed and returned to the clerk.
21. **COUNTY COUNCILLOR'S REPORT** – Cllr Williams explained that due to the purdah period there was little to report this month. He is expecting the consultation document for the Small Improvement Scheme on Tintinhull Road in the next couple of weeks with a similar timescale for the initial document for the scheme on the A37. Cllr Williams updated the meeting on the works on the Western Corridor in Yeovil which is in the final stages, with the contractor expected to be off site by the end of June. There has been an interim safety audit completed for the Bluebell roundabout which indicate that some alterations are required.
22. **DISTRICT COUNCILLOR'S REPORT** – Cllr Capozzoli introduced himself, Cllr Rowsell and Cllr Hull in his absence as the newly elected District Councillors for Northstone, Ivelchester and St Michaels ward. Cllr Capozzoli informed the meeting that due to the elections there had been no Area East meeting and reminded the meeting that Chilthorne Domer Parish now falls under SSDC Area East. Cllr Capozzoli informed the meeting of a notification of a planning application that he had received via email today that has yet to be received by the clerk. Cllr Capozzoli informed the meeting that he and his colleagues would like to arrange for the clerks and chairs of as many parish councils within the ward as possible to get together to exchange contact details and meet each other. The meeting discussed the speeding issues within the village and various solutions or proposals were discussed with Cllr Capozzoli.
23. **COMMUNITY SAFETY & POLICE MATTERS** – No statistics received by the clerk. Mr Batstone informed the meeting that a tractor had been stolen two nights ago from a property on Tintinhull Road.
24. **FINANCIAL MATTERS AND ACCOUNTS**
  - a) Receipts: Precept – noted.
  - b) Payments: Clerks Salary, HMRC, Internal Audit £50, Flowers £35, SALC £138.65, Village Hall hire, Insurance £500.62. – The meeting discussed the option of a three year deal with the insurance company and agreed to the lower cost three year deal. All other payments agreed unanimously.

- c) Grant requests: Chilthorne Domer PCC (including last year) – Following discussion it was agreed that the monies in the budget for this financial year, £500, be granted to the PCC following receipt of accounts showing the use of the money for maintenance of the land, it was also agreed that unfortunately the Parish Council were unable to donate the money from last financial year as the opportunity had passed. Vote: For: 4 Abstention: 1.
- d) Adoption of accounts – Mr Tasker proposed that the end of year accounts be adopted, Mrs Ferguson seconded the proposal and it was agreed unanimously.
- e) Annual Governance statement – The clerk read the annual governance statements to the meeting. These were answered by the councillors and the response noted by the clerk.
- f) Accounting statements – The clerk gave the meeting the accounting statement details, the statement was unanimously accepted by the council.
- g) Audit exemption – The clerk explained the option of audit exemption the meeting. It was agreed unanimously that the council exempt themselves again this year.
- h) Email from J Ferguson re grant requests – The contents of the email were discussed. It was unanimously agreed that the clerk is to adapt the application form used by East Coker Parish Council for discussion at the next meeting.

**25. PLANNING MATTERS Applications:** 19/00643/FUL – Change of use of land/tractor shed from paddock to extension to domestic garden, alterations/refurbishment of existing tractor shed to form residential workshop/store and the erection of an outbuilding to house an astronomical observatory, Church Barn, Main Street, Chilthorne Domer, Yeovil BA22 8RD. – The council discussed the application and unanimously agreed to support the application.

**Trees:** 19/01125/TPO – Application to carry out tree surgery works to No 3 trees included within SSDC Tree Preservation Order (CHDO 1) 1997, 20 Forts Orchard, Chilthorne Domer, Yeovil BA22 8RH – The council discussed the information as provided by SSDC and expressed concerns over the possibility of unbalancing the trees and the subsequent loss of the trees due to the prevailing wind.

**26. CLERKS REPORT & CORRESPONDENCE**

- a) Emails from SSDC planning – The clerk informed the meeting of the responses received from SSDC planning. It was agreed that the clerk is to go back to Jane Green requesting that the lawful status of the development at Oaklea is checked.
- b) Letter from J Roundell Greene – The clerk shared the letter of thanks received from Mrs Roundell Greene.
- c) Email from Recreation Trust re The Hive. – The clerk shared the email that the Parish Council were copied into from the Recreation Trust to SSDC regarding the lack of action regarding the easement request.

**27. HIGHWAY MATTERS –** The council requested that the clerk chase progress on the issue of potholes, the hedge at Winchat and the gates along the ROW , all previously reported to SCC.

**28. VILLAGE HALL –** The clerk reported on the AGM minutes and gave the pertinent information from the minutes of the standard meeting.

**29. RECREATION TRUST -** Mr Tasker gave a report on the recreation trust. He informed the meeting that Angie Clothier is the new chair of the trust's committee.

**30. ANY OTHER URGENT MATTERS RAISED BY PERMISSION OF THE CHAIRMAN –** Mr Tasker reported on the risk assessment recently carried out. There is an issue with the bus shelter on the A37, due to the overgrown hedgerow you are unable to stand in the bus shelter and see a bus. It was agreed that the clerk is to write to the land owner requesting that the hedge is cut back. At the bus shelter on Tintinhull Road one of the bus shelter brackets has broken and there is a broken roof tile. The railings around the war memorial are in need of remedial work regarding rust.

Mr Tasker also reported that there is still an issue with sewage on Vagg Lane.

**31.** There being no further business the meeting closed at 9:52pm.

**DATE AND TIME OF MEETINGS – 7.30pm, 6 June 2019**