

CHILTHORNE DOMER PARISH COUNCIL

NOTICE OF A PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 5 APRIL 2018 IN THE VILLAGE HALL

Emma Meecham, Clerk, 15 Meadow Road, Yeovil, Somerset BA21 3RE
Tel: 01935 415361

PRESENT:

Mr P Rowsell, Chairman Mr H Tasker
Mr N Preston Mr K Woodman

Cllr J Roundell Greene

Miss E Meecham (Clerk)

1 Member of the Public

There were no items raised in the open session.

AGENDA

1. **APOLOGIES FOR ABSENCE** – Apologies were received from Cllr Williams, Mr Batstone, Mr Hinds and Mrs Ferguson.
2. **DECLARATIONS OF INTEREST** – None.
3. **MINUTES OF THE PREVIOUS MEETING** – Unanimously agreed as a true and accurate record.
4. **COUNTY COUNCILLOR’S REPORT** – No report.
5. **DISTRICT COUNCILLOR’S REPORT** – Cllr Roundell Greene gave her report. At the recent District Executive meeting it was agreed that the Asset Transfer policy at SSDC will be looked at, this will include the recreation area. Cllr Roundell Greene gave more information regarding the Transformation programme at SSDC, following which locality working will be known as Area+, there will be people on the ground performing various roles giving a strong community focus. This new regime will start from January 2019.
6. **COMMUNITY SAFETY & POLICE MATTERS** – Nothing to report.
7. **FINANCIAL MATTERS AND ACCOUNTS**
 - a) Receipts: - none.
 - b) Payments: Clerks Salary, HMRC, Clerks expenses £11.70. – All unanimously agreed.
 - c) Grant requests: - none.
8. **PLANNING MATTERS**

Applications: - Noted

Decisions: 17/04812/FUL – Highfield, Kings Hill – Erection of glazed porch and French windows to north elevation of the dwelling – Permission granted subject to conditions – Noted.

Enforcement:
9. **GOVERNANCE**
 - a) General Data Protection Regulations. Training from SSDC and appointment of Data Protection Officer – The clerk gave more information on the requirement for the Parish Council to have a Data Protection Officer as part of the new regulations. The council has received an offer from an external organisation to fulfil the role for £150 per year, although NALC and SALC have both recommended that no agreement is signed as yet the Parish Council unanimously agreed to this offer, subject to further information and advice being received. Mr Rowsell agreed to attend the briefing sessions offered by SSDC.
10. **CLERKS REPORT & CORRESPONDENCE**
 - a) Village Hall Hire agreement – The Council agreed to the agreement
 - b) Planning information – The clerk informed the meeting of SSDC Planning’s intention to stop sending planning decision notices.
 - c) Website – The clerk gave an update and a demonstration of the nearly complete website. The clerk requested that consideration was given to payment to her from the money granted for the transparency code to commission a website.
 - d) Avon and Somerset Newsletter – The clerk issued the newsletter.
11. **HIGHWAY MATTERS** – Mr Rowsell has had a meeting with Cllr Williams regarding the small improvement schemes and is fairly confident that something will be forthcoming, although it is a slow process.
12. **VILLAGE HALL** – No report.
13. **RECREATION TRUST** – Nothing further to report than that reported in the annual meeting.

14. ANY OTHER URGENT MATTERS RAISED BY PERMISSION OF THE CHAIRMAN – No items raised

15. DATE AND TIME OF MEETINGS – 7.30pm, 10 May 2018 (Annual General Meeting) and 7 June 2018 – Noted.

There being no further business the meeting was closed at 8.27pm.