

CHILTHORNE DOMER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 5 MARCH 2026, 7.30pm, VILLAGE HALL, CHILTHORNE DOMER

Emma Meecham, Clerk, 15 Meadow Road, Yeovil, Somerset BA21 5PB
Tel: 01935 415361

Mr K Woodman (Chair) Mrs A Blaney Mrs K Taylor
Mr T Brandt Mr P Seib

3 Members of the public
Miss E Meecham (Outgoing Clerk)
Ms L Gibbons (Incoming Clerk)

The meeting commenced with a presentation from Ms Honnor on the Skool Beanz project and then an open session for Chilthorne Domer Parishioners only, no items were raised.

AGENDA ITEMS

- 1. APOLOGIES FOR ABSENCE** – Apologies were received from Mr Batstone and Mrs Parsons.
- 2. DECLARATIONS OF INTEREST** – Cllr Seib gave his standard declaration.
- 3. MINUTES OF THE PREVIOUS MEETING** – The minutes of the previous meeting were agreed unanimously as a true and accurate record.
- 4. SOMERSET COUNCIL COUNCILLOR’S REPORT** – Cllr Seib had circulated his report ahead of the meeting. Cllr Seib also reported that there will be an increase in highway maintenance spending over the next five years. Any signs that need replacing should be sent to Cllr Seib to be included in the programme.
- 5. HIGHWAY MATTERS**
The clerk informed the meeting of a reply from Somerset Council Highways to Mrs Ferguson regarding Chilthorne Hill, email to be forwarded to the Councillors.
 - a) SID. – The SID has been installed at the Halfway House, on the A37. The average speed recorded is below 40mph with the maximum recorded speed approximately 90mph. Mr Brandt supplied the meeting with statistics showing the average speeds and maximum recorded speeds on Tintinhull Road in January, discussion followed and it was agreed that there was no obvious distinct pattern to excessive speeds.
 - b) Signage – No update.
- 6. COMMUNITY SAFETY & POLICE MATTERS** – Nothing to report.
- 7. GARDEN PLOTS** – Mrs Taylor gave thanks to Ms Honnor for the presentation. Mrs Taylor informed the meeting of a plot holder who was having difficulty giving up their plot as Somerset Council had directed them to the Parish Council. A discussion was held over the next steps for the devolution of the garden plots from Somerset Council. Mr Seib agreed to investigate within Somerset Council. The sub-committee are to carry on working on tenancy agreement details for plot holders.
- 8. LCN UPDATE** – Nothing to report.
- 9. FOOTPATHS** – Mrs Taylor asked for the continuation of discussion over footpath up Kings Hill to be included on the next agenda.

- 10. STANDING ORDERS DOCUMENT** – The clerk gave the background to the document. Mr Brandt proposed that the Parish Council adopt the document, Mrs Taylor seconded the motion which was agreed unanimously.
- 11. FINANCIAL MATTERS AND ACCOUNTS**
- a) Financial Regulations document – the clerk gave the background of the document. Mr Brandt proposed that the Parish Council adopt the document, Mr Woodman seconded the motion, and it was agreed unanimously.
 - b) New bank account(s) – Ms Gibbons suggested in her role as incoming Responsible Financial Officer that the Parish Council open a Lloyds Bank Community Account, after a brief discussion which was agreed unanimously, Ms Gibbons, Mr Woodman, Mr Brandt and Mrs Blaney were proposed and unanimously agreed as signatories.
 - c) Receipts: None. - Noted
 - d) Payments: Clerks Salary, HMRC, Website £129.60. – Agreed unanimously.
 - e) Grant requests: None. – Noted.
- 12. PLANNING MATTERS**
- a) Static Caravans at Halfway House – Mr Brandt agreed to look at the location of the caravans to allow for an enforcement enquiry to be made.
 - b) Applications: None – Noted.
 - c) Decisions: None – Noted.
 - d) Appeals: None – Noted.
- 13. CLERKS REPORT & CORRESPONDENCE**
- a) Collective letter from Yeovil and surrounding parishes email – This item had been superseded by the contract having been awarded.
 - b) New website. It was agreed that up to £250 could be spent to create the new .gov.uk website and migrate the necessary information, this would also include creating the necessary .gov.uk email addresses.
- 14. VILLAGE HALL** – Nothing to report.
- 15. RECREATION TRUST** – The committee have recently completed a 10-year budget exercise, it is likely that most of the costs envisaged will be covered by the income of the recreation area.
- 16. ANY OTHER URGENT MATTERS RAISED BY PERMISSION OF THE CHAIRMAN** – It was noted that Mr Ostheimer should be contacted to ask for the inclusion of What's On details of the change of Parish Council clerk. It was raised that the log sales in the layby by Villa Verde is creating quite a bit of woodchip/sawdust mess – Mrs Taylor is to investigate and report back at the next meeting.
- Unanimous thanks were given to Miss Meecham for her work as clerk and responsible financial officer for the Parish Council.

There being no further business the meeting closed at 9.30pm

- 17. DATE AND TIME OF MEETINGS – 2 April 2026 7.30pm.**