

CHILTHORNE DOMER PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 22 MAY, VILLAGE HALL, CHILTHORNE DOMER

Emma Meecham, Clerk, 15 Meadow Road, Yeovil, Somerset BA21 5PB
Tel: 01935 415361

Mr K Woodman (Chair)
Mrs K Taylor

Mr T Brandt

Mrs A Blaney

Mrs R Parsons

1 Member of the public
Miss E Meecham (Clerk)

The meeting commenced after an Open Session for Chilthorne Domer Parishioners only, during which the Parish Council were asked if they were anticipating maintenance of the footpaths by Somerset Council. Mr Brandt responded that currently Somerset Council still have a responsibility to footpaths, but, as they have in the past the Parish Council will continue to consider financial assistance to the landowner or Somerset Council.

AGENDA ITEMS

- 1. APOLOGIES FOR ABSENCE** – Apologies were received from Mr Batstone and Mr Seib.
- 2. DECLARATIONS OF INTEREST** – None received.
- 3. MINUTES OF THE PREVIOUS MEETING** – The minutes of the previous meeting were unanimously agreed as a true and accurate record of the meeting.
- 4. ELECTION OF OFFICERS AND REPRESENTATIVES**
 - a) Chair – Mrs Taylor proposed Mr Woodman remain as Chair, this was seconded by Mr Brandt and agreed unanimously – Mr Woodman agreed. Vice-Chair – Mr Woodman proposed Mr Batstone remain as Vice-Chair, this was seconded by Mr Brandt and agreed unanimously. Rights of Way – Mr Woodman proposed Mrs Taylor continue, this was seconded by Mr Brandt and agreed unanimously – Mrs Taylor agreed. Trees – Mrs Taylor proposed that Mr Batstone continue, this was seconded by Mr Brandt and agreed unanimously. Village Hall – Mr Woodman proposed that Mr Brandt continue, this was seconded by Mrs Taylor and agreed unanimously – Mrs Taylor agreed. Recreation Area – Mr Woodman proposed that Mr Brandt continue, this was seconded by Mrs Blaney and agreed unanimously – Mr Brandt agreed. LCN – Mr Brandt proposed that Mrs Blaney be appointed as LCN rep, this was seconded by Mr Woodman and agreed unanimously – Mrs Blaney agreed.
- 5. SOMERSET COUNCIL COUNCILLOR'S REPORT** – Cllr Seib had provided a report by email prior to the meeting. The meeting noted that it was disappointing that Somerset Council were moving away from Fix My Street and thanks Cllr Seib, and other councillors, for fighting against this decision.
- 6. ADOPTION OF STANDING ORDERS** – Working group of Mr Brandt, Mrs Taylor and Miss Meecham to get together and make a proposal to the Council.
- 7. ADOPTION OF FINANCIAL REGULATIONS** – Working group of Mr Brandt, Mrs Taylor and Miss Meecham to get together and make a proposal to the Council.
- 8. GOV UK DOMAIN** – Mr Brandt proposed that a new website for Parish Council documents be set up and the existing one remain for Parish matters and requested that the clerk get

some costs from 2 or 3 local registrars. Mr Woodman seconded the proposal which was agreed unanimously. The clerk was requested to set out the costs as visually as possible.

9. HIGHWAY MATTERS

- a) SID – The SID has been on the A37 and will soon be moving near the school. The maximum recorded speed heading towards Yeovil was 87mph, the maximum recorded speed heading towards Ilchester was 107mph. The data shows that the majority of the highest speeds are at night but some are during the day. The 85th percentile speed heading to Yeovil was 34mph and the 85th percentile speed heading to Ilchester was 39mph.

The clerk gave an update on the request at the last meeting to discuss the opportunities to reduce speed limits on Tintinhull Road, these are unlikely to be supported by either the Police or Somerset Council, however, the Parish Council can pay to have them formally considered if they wish.

The clerk was asked to attempt to get details of the Personal Injury Collisions on the 's' bend on Tintinhull Road.

The clerk was asked if it was possible to get a drawing of what street signs should be where to enable an audit to be carried out.

Mrs Blaney informed the meeting that she had reported a dangerous large branch over Vagg Lane to Somerset Council.

10. COMMUNITY SAFETY & POLICE MATTERS

- a) Potential road infringement – The council discussed the possible planning breach adjacent to Greenacres on Vagg Lane. It seems that the garaging has been rebuilt closer to the highway than previously, affecting the visibility from Greenacres, and there would seem to be a gate that has been installed on the highway that opens out onto the highway. – the clerk is to report the highways issue and the potential planning issue to Somerset Council.
It would seem that a new field access has been opened onto Vagg Lane on land to the south of Greenacres with a new name plate of The Brook – the clerk is to report these issues to Somerset Council.
Trees subject to TPOs adjacent to Oaklea have had works done to them without consent – the clerk is to report this to Somerset Council.

Mr Brandt informed the meeting that he has recently looked at the maps of trees within the parish subject to TPOs, there seems to be some trees that should be subject to TPOs that weren't covered. The Greensteps group are happy to do a survey and report back to the Parish Council for other TPOs for consideration by Somerset Council can be submitted.

11. GARDEN PLOTS – Mrs Taylor, Mr Brandt and Mrs Blaney had supplied a report to the Council. All Councillors are requested to come back with thoughts and any other items that need to be considered. A discussion was held over the report, and thanks given to the team for their hard work.

12. BUS STOP – Mr Brandt has purchased the new noticeboard. The Council are not sure if Mr Batstone had contacted Nigel regarding possibly carrying out the necessary works.

13. LCN UPDATE – No meeting held since last Parish Council meeting.

14. FOOTPATHS – To note, the temporary safety matter closure of the PRoW around Home Farm during Home Farm Fest period.

15. FINANCIAL MATTERS AND ACCOUNTS

- a) Receipts: None - Noted
- b) Payments: Clerks Salary (including for June), HMRC (including for June), Insurance £778.45, Noticeboard £188.99, Internal Audit £75.
- c) Grant requests: Village Hall – The Parish Council considered the grant application request from the Village Hall for assistance with new lighting. Mr Woodman proposed

that the Parish Council grant the Village Hall £200 as this was the budgeted figure, this was seconded by Mrs Blaney and agreed unanimously.

- d) Audit – Adoption of accounts – The clerk had distributed the accounts for consideration prior to the meeting. Mrs Taylor proposed that they be adopted, this was seconded by Mr Brandt and agreed unanimously.
- e) Audit – Certificate of exemption – The certificate of exemption from limited audit was agreed unanimously and signed at the meeting.
- f) Audit – Annual Governance Statement – The Annual Governance Statement was considered by the meeting and agreed unanimously and subsequently signed.
- g) Audit – Accounting Statements – the Accounting Statements were considered by the meeting and agreed unanimously and subsequently signed.

16. PLANNING MATTERS

- a) Applications: None – noted.
- b) Decisions: None – noted.
- c) Appeals: None – noted.

17. CLERKS REPORT & CORRESPONDENCE – None.

18. VILLAGE HALL – Nothing further to report not already covered in Annual Parish Assembly. On behalf of the committee Mr Brandt thanked the Council for the grant.

19. RECREATION TRUST - Nothing further to report not already covered in Annual Parish Assembly.

20. ANY OTHER URGENT MATTERS RAISED BY PERMISSION OF THE CHAIRMAN – None.

There being no further business the meeting was closed at 21:55

21. DATE AND TIME OF MEETINGS – 3 July 7.30pm. (Mrs Taylor gave her apologies for the 3rd July)