

## CHILTHORNE DOMER PARISH COUNCIL

### **MINUTES OF A PARISH COUNCIL MEETING HELD ON THURSDAY 11 JUNE 2020, 7.30pm AS A VIRTUAL MEETING ON ZOOM**

Emma Meecham, Clerk, 15 Meadow Road, Yeovil, Somerset BA21 3RE  
Tel: 01935 415361

Mr K Woodman, Chairman  
Mr H Tasker  
Mr D Welch

Mr P Rowsell (and District Councillor)  
Mr T Brandt  
Mr A Scott

Cllr J Williams (SCC)  
Cllr T Capozzoli (SSDC)

Miss E Meecham (Clerk)  
0 Members of the Public

Prior to the commencement of the meeting the clerk explained that the meeting was being streamed live to YouTube to ensure that any interested members of the public were able to view the meeting.

The meeting commenced after an open session no items had been sent to the clerk for inclusion within the open session.

#### AGENDA

- 1. APOLOGIES FOR ABSENCE** – Apologies were received from Mr Batstone as his broadband connection is not able to sustain virtual meetings.
- 2. DECLARATIONS OF INTEREST** – None received.
- 3. MINUTES OF THE PREVIOUS MEETING** – The minutes of the previous meeting were unanimously agreed as a true and accurate record of the meeting and will be signed when possible.
- 4. DISTRICT COUNCILLOR'S REPORT** – Cllrs Rowsell and Capozzoli gave an update to the meeting. There are changes being made to the Regulation Committee, the number of sitting councillors is to be reduced by 4. To date £33 million has been given in the form of grants to local businesses.
- 5. COUNTY COUNCILLOR'S REPORT** – Cllr Williams updated the meeting with news that the business case for a Unitary authority is being put together and will be presented to full Council in July prior to submission to the Secretary of State.
- 6. TINTINHULL ROAD SMALL IMPROVEMENT SCHEME** – Cllr Williams informed the meeting that things were moving at pace with regard to the scheme on Tintinhull Road, a new vehicle activated sign (VAS) has been sourced, this VAS will flash 30 when activated for most of the time, but will flash 20 during school drop-off and pick-up times, it has also been agreed to install a wig-wag 20mph sign on Main Street in proximity to the school. The Parish Council need to agree the design and funding of the bus shelter. After some discussion it was agreed that the council would like to see the larger of the two options available, with poly-carbonate sides as well as roof, no flag or timetable holder. The Parish Council agreed to offer to pay 50% of the cost to Somerset County Council with a maximum of £5000, and agreed to the ongoing maintenance and inclusion on the Council's insurance. Cllr Capozzoli informed the meeting that there may be grant funding available from SSDC.

**7. HIGHWAY MATTERS**

- a) TRO – speed limits. – The TRO proposal as sent through as a consultation makes no changes to the speed limits that are already posted within the village. Somerset County Council have realised that some of the posted speed limits do not have the appropriate legal documentation in place and as such they would not be enforceable by law. The Council discussed the TRO and agreed that the clerk is to write to Somerset County Council expressing disappointment that some limits are not being reduced and requesting that these are considered.

Mr Scott enquired if there had been any progress on Speedwatch, Cllr Williams confirmed that due to the current Covid-19 pandemic Avon and Somerset Constabulary had put a hold on any Speedwatch, established or new, taking place.

Mr Rowsell asked if there had been any progress on the Small Improvement Scheme for the A37, Cllr Williams agreed to chase this with Somerset County Council.

**8. COMMUNITY SAFETY & POLICE MATTERS – Nothing to report.**

**9. FINANCIAL MATTERS AND ACCOUNTS**

- a) Audit governance – The Clerk read the governance questions and noted the Council's responses.
- b) Audit end of year accounts – The Clerk had previously distributed by email the end of year accounts. An explanation of each document was given and an opportunity for questions. The Council unanimously agreed to adopt the end of year accounts
- c) Audit document – The clerk had previously distributed the audit document by email. The Council were given an opportunity to ask questions, none were raised. The Council unanimously agreed that the document was correct.
- d) Receipts: None - Noted
- e) Payments: Clerks Salary, HMRC, Grass cutting invoice – The clerk's salary and HMRC payments were unanimously agreed, the grass cutting invoice had not been received in time for the meeting.
- f) Grant requests: PCC grass cutting – The clerk explained that a request from the PCC for a grant for the grass cutting had been received. The Council were informed that, as previously discussed, they were unable to grant monies to the PCC.

**10. PLANNING MATTERS** Applications: None – Noted.

- b) Decisions: None – Noted.
- c) Appeals: None – Noted.

**11. CLERKS REPORT & CORRESPONDENCE – Nothing received.**

**12. ALLOTMENTS –** The clerk informed the meeting that she had received the counter signed copy of the licence the previous day. Mr Scott informed the meeting that plots 3,4 and 5 had all been strimmed the previous weekend. Work has been done on the best way to manage the tenancies of the sub-plots and the potential costs of the materials for the raised beds will be brought to the meeting next month for consideration and discussion. Mr Scott informed the meeting that a form would be placed on the website for those interested in one of the sub-plots to apply, there will be a requirement for a terms and conditions document. It is thought that there will be 8 sub-plots available. Mr Scott asked the council to consider the merits and possibility of a refundable deposit scheme.

**13. VILLAGE HALL –** Nothing to report other than recent discussions of the merit of the post office have been held, particularly regarding the benefit to the villagers, both financially and to their mental well-being.

**14. RECREATION TRUST –** Mr Tasker informed the meeting that he had passed on the information regarding potential grant funding available, other than this no report from the Trust.

**15. ANY OTHER URGENT MATTERS RAISED BY PERMISSION OF THE CHAIRMAN –** Mr Brandt asked the clerk to logon to the NALC website and obtain the website accessibility

document, the clerk informed the meeting that she does not have a logon for the NALC website that she is aware of but would try the SALC logon. Mr Tasker asked if we could approach either Mr Dowding or Mr Batstone to complete the hedge cutting on Kings Hill again.

**16.** There being no further business the meeting closed at 20:42.

**17. DATE AND TIME OF NEXT MEETING – 2 JULY 2020, 19:30 VIA ZOOM.**

IF ANY MEMBER OF THE PUBLIC HAS ANY QUERIES ABOUT HOW TO RAISE ITEMS AT FUTURE VIRTUAL MEETINGS PLEASE CONTACT THE CLERK AS SOON AS POSSIBLE.