

## CHILTHORNE DOMER PARISH COUNCIL

### **MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 12 MAY 2022, IMMEDIATELY FOLLOWING THE ANNUAL PARISH ASSEMBLY WHICH STARTED AT 7.30pm, CHILTHORNE DOMER VILLAGE HALL**

Emma Meecham, Clerk, 15 Meadow Road, Yeovil, Somerset BA21 3RE

Tel: 01935 415361

Mr K Woodman  
Mr T Brandt  
Mrs K Taylor

Mr M Batstone  
Mr P Seib

0 Members of the public

Miss E Meecham (Clerk)

The meeting commenced after an Open Session for Chilthorne Domer Parishioners only, there being no members of the Parish present no items were raised.

### **AGENDA**

- 18. APOLOGIES FOR ABSENCE** – Apologies were received from Cllr Snell and Cllr Capozzoli.
- 19. DECLARATIONS OF INTEREST** – None declared.
- 20. MINUTES OF THE PREVIOUS MEETING** – The minutes of the previous meeting were unanimously agreed as a true and accurate record of the meeting.
- 21. ELECTION OF OFFICERS AND REPRESENTATIVES** – Mr Seib proposed Mr Woodman for the post of Chair, Mr Brandt seconded the proposal, and it was agreed unanimously. Mr Woodman proposed Mr Batstone for the post of Vice-Chair, Mr Seib seconded the proposal, and it was agreed unanimously. Mr Batstone proposed Mr Brandt for the position of Recreation Committee representative, Mr Woodman seconded the proposal, and it was agreed unanimously. Mr Woodman proposed Mr Brandt for the position of Village Hall Committee representative, Mr Batstone seconded the proposal, and it was agreed unanimously. Mr Batstone proposed Mrs Taylor for the position of footpaths representative, Mr Woodman seconded the proposal, and it was agreed unanimously. Mr Woodman proposed Mr Batstone for the position of Trees representative, Mr Brandt seconded the proposal, and it was agreed unanimously.
- 22. COUNTY COUNCILLOR'S REPORT** – Cllr Seib reported that following the election of the previous week the Liberal Democrat party have a clear mandate through majority for the Unitary authority. Cllr Seib also reported that the Chief Executive Officer at Somerset County Council had received a 1.75% pay rise, along with the other SCC employees, as he is tied to the staff scheme.
- 23. DISTRICT COUNCILLOR'S REPORT** – Cllr Seib reported that there had been no substantive business at SSDC due to the election period. Cllr Seib updated the meeting on the four ongoing planning applications within the parish.
- 24. HIGHWAY MATTERS**
  - a) SID – Mr Brandt gave an update on the recent SID figures. The clerk is to contact Tim Cook again regarding a possible grant toward the costs of the project.

25. **COMMUNITY SAFETY & POLICE MATTERS** – The Police speed bike was in the village recently, the Council asked the clerk to contact them to try and get feedback.
26. **FINANCIAL MATTERS AND ACCOUNTS**
- a) Receipts: Precept – Noted.
  - b) Payments: Clerks Salary, HMRC, Insurance. – All agreed unanimously.
  - c) Grant requests: None – Noted.
  - d) Adoption of accounts – The clerk presented the accounts which had previously been circulated by email. The Council unanimously agreed to adopt them.
  - e) Annual Governance statement – The Clerk read the appropriate statements to the Council and noted their responses.
  - f) Accounting statements – Mr Seib proposed that the Council agree the accounting statements as presented by the clerk, Mr Batstone seconded the proposal, which was agreed unanimously.
27. **PLANNING MATTERS**
- Applications:** None – Noted.
- Decisions:** None – Noted.
- Appeals:** None – Noted.
28. **FOOTPATH ISSUES** – Mr Batstone has been discussing the issues with the gateposts with Mrs Simon who is concerned regarding their disrepair and the upcoming Home Farm Fest. Following further discussion, the Parish Council unanimously agreed to fund 50% of the repair costs. The issue with the bridge is showing as an issue on ROAM.
29. **VILLAGE HALL** – Nothing further to report following the Annual Parish Meeting report.
30. **RECREATION TRUST** – The meeting discussed their previous concerns raised regarding potential delays in accessing the defibrillator. Mrs Taylor has discussed the issues with the charity previously involved who strongly advise that the cabinet remain locked to guard from vandalism, however the Council agreed that parallel access is required. It was noted that the box requires a refurbishment that is due to take place soon, at this time the correct reference number will be put in the box. Mrs Taylor and Mr Brandt agreed to take the issues forward to hopefully find a solution.
31. **BROADBAND** – The Council has been asked to encourage as many people as possible to express an interest.
32. **CLERKS REPORT & CORRESPONDENCE** – The clerk noted that the mandate for the bank accounts needs updating and requested some information from the councillors to facilitate this.
33. **ANY OTHER URGENT MATTERS RAISED BY PERMISSION OF THE CHAIRMAN** – Mr Brandt informed the meeting that the funeral for Chris the Postie is to be held on 23 May 2022, following a brief discussion the Council unanimously agreed to make a donation of £100 to the fund for new play equipment in Chris' name.
- Mr Brandt informed the meeting that the lock on the noticeboard near the Halfway House is broken, Mr Brandt and Mr Woodman agreed to take a look to see if it can be repaired.
- Mr Brandt informed the meeting that the website has been updated and should now work better on mobile phones/tablets.
- Mr Brandt informed the meeting that the Climate Change report discussed at the last meeting is ongoing.

34. There being no further business the meeting closed at 9.26pm
35. **DATE AND TIME OF MEETING – Village Hall 7.30pm, 9 June 2022.**