

CHILTHORNE DOMER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 4 SEPTEMBER 2025, 7.30pm, VILLAGE HALL, CHILTHORNE DOMER

Emma Meecham, Clerk, 15 Meadow Road, Yeovil, Somerset BA21 5PB
Tel: 01935 415361

Mr K Woodman (Chair)
Mrs K Taylor

Mr T Brandt
Mr M Batstone

Mr P Seib

Mrs A Blaney

Mrs R Parsons

0 Members of the public
Miss E Meecham (Clerk)

The meeting commenced with a one-minute silence in remembrance of Mr Mike Griffiths who had recently passed away and had given a lot to the Parish.

There followed an open session for Chilthorne Domer Parishioners only, no items were raised.

AGENDA ITEMS

- 1. APOLOGIES FOR ABSENCE** – None received
- 2. DECLARATIONS OF INTEREST** – Mr Seib reiterated his usual declaration; no additional declarations were received.
- 3. MINUTES OF THE PREVIOUS MEETING** – The meeting unanimously agreed that the minutes of the previous meeting were a true and accurate record.
- 4. SOMERSET COUNCIL COUNCILLOR'S REPORT** – Cllr Seib had previously that day circulated his report. Mr Brandt queried the item regarding Electric Vehicle Charging Point grants and whether they may be applicable within Chilthorne Domer. Cllr Seib explained that the focus of the grant scheme is to facilitate on-street charging points for those homes that do not have private driveways. Mr Brandt suggested that the parking area in Little Sammons might be appropriate, Cllr Seib agreed to put the location forward for the scheme. Mr Brandt confirmed that he had condensed the list of useful contacts previously provided by Cllr Seib for the website.
- 5. HIGHWAY MATTERS**
 - a) SID – No report this month.
 - b) Grit bins – The clerk thanked Mrs Blaney for her swift response and confirmed that the information had been passed to Somerset Council Highways.
 - c) Minor works on the highway – training and update – The Clerk updated the meeting and confirmed that enquiries would be made regarding the possibility of a 'blanket' s171 licence for works within Chilthorne Domer.

Mr Brandt informed the meeting that the road sweeper had been through the village and had removed a large portion of the vegetation in the gullies.

It was noted that the visibility splay on the A37 by the bus stop for bus users and residents is currently impeded by vegetation.

The clerk informed the meeting that a site meeting with the local highways officer has been organised.
- 6. COMMUNITY SAFETY & POLICE MATTERS** – No report sent to the Parish Council. Cllr Seib informed the meeting that he has a good relationship with David Hinder, the designing out crime officer at Avon & Somerset Police.

7. **STANDING ORDERS** – Mr Brandt and the clerk to arrange a mutually convenient time to meet and discuss.
8. **GARDEN PLOTS** – There seems to be some confusion over the current status of the lease for the plots, the clerk is to contact Somerset Council to confirm. Feedback to Mrs Taylor, Mr Brandt and Mrs Blaney on the proposed consultation questions is requested.
9. **FLOODING – POUND FARM/POUND COTTAGE/MAIN STREET** – Concern has been raised that Pound Cottage is going to flood again without works on the drainage in the village, it is therefore important to emphasise to highways the need to complete jetting of the drains. There is a longer-term issue of the runoff from the north side of Main Street.
10. **LCN UPDATE** – No meeting held.
11. **FOOTPATHS** – The clerk updated the meeting on a previous action to find out the cost for officially diverting a footpath. The cost is between £1500 and £2000, and this is the same for a Parish Council as it is for an individual. It was decided that the Parish Council would not be able to fund this for landowners.
It was reported that footpath Y31/25 is blocked once over the bridge from the A37.
12. **FINANCIAL MATTERS AND ACCOUNTS**
 - a) Financial regulations - Mr Brandt and the clerk to arrange a mutually convenient time to meet and discuss.
 - b) Receipts: None – noted.
 - c) Payments: Clerks Salary – agreed unanimously, HMRC – agreed unanimously, Hedge cutting – deferred to await invoice, Bus Shelter repair £650 – agreed unanimously.
 - d) Grant requests: Request from St Mary's Church - £600 for landscaping maintenance. – Still no request form, it will be placed back on the agenda when received.
13. **PLANNING MATTERS**
 - a) Applications: None – Noted.
 - b) Decisions: None – Noted.
 - c) Appeals: None – Noted.
14. **CLERKS REPORT & CORRESPONDENCE** – The clerk reported that on the day of the meeting a request from Yeovil Town Council had been received for consideration to funding for the refurbishment of the Octagon Theatre. A brief discussion was held to enable the clerk to find out the questions that might arise during the full discussion at the next meeting. The clerk is to find out under what powers the Parish Council might be able to grant monies if they choose to.
The clerk informed the meeting that she intends to resign from her position after the March meeting, a formal letter is to follow. Mr Brandt, Mr Batstone and Mrs Taylor re to form a working party to look at recruitment.
15. **VILLAGE HALL** – Nothing to report.
16. **RECREATION TRUST** - Nothing to report.
17. **ANY OTHER URGENT MATTERS RAISED BY PERMISSION OF THE CHAIRMAN** – Mr Brandt asked if there had been any progress on the .Gov website and emails, the clerk reported that there had been no progress.
18. **DATE AND TIME OF MEETINGS** – Due to absence of Cllrs required for ongoing work the next meeting will be held on 9 October 2025 7.30pm.

There being no further business the meeting closed at 20:56